



MAMPOI STREET, OLD PARLIAMENT BUILDING, PRIVATE BAG X810, WITSIESHOEK 9870, SOUTH AFRICA
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OFFICE OF THE MUNICIPAL MANAGER

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Date : 11 March 2024

Dear : Service provider

Kindly furnish Thabo Mofutsanyana District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

Catering Service for 1500 People

- **Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management Unit Office.**

The quotation must be placed submitted on letterhead of your business and can be delivered by hand not later than the **18 March 2024 at 12h00 at Thabo Mofutsanyana District Municipality (Old Parliament building) in the TENDER BOX.**

The following conditions will apply :

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and should clearly indicate whether price is VAT inclusive or VAT exclusive.
- NB: Please indicate the period of delivery on your quotation which should be regarded as binding if you win this award.
- **Valid original tax clearance certificate must be attached.**

POINTS ALLOCATION FOR 80/20 PRINCIPLE

A) PRICE

B) SPECIFIC GOALS (B-BBEE status level contribution and locality).

Maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFICA GOALS	20 (10 BBBEE and 10 Locality)
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

B-BBEE

B-BBEE Status level of contributor	Number of Points for Preference (80/20)
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1
Non-compliant contributor	0

Locality

Locality of supplier	Number of points for Preference (80/20)	Evidence
Within the boundaries of Thabo Mofutsanyana District Municipality	10	Municipal Account/lease agreement/Municipal clearance certificate
Outside TMDM but within the boundaries of Free State Province	5	
Outside FS province but within the boundaries of Republic of South Africa	2	
Failure to provide proof of the above and/ or outside boundaries of RSA	0	

- **Copy of Company registration certificate (CK) reflecting equity owned by the members must be attached.**
- **ID copy/s of members must be attached**
- **Valid original B -BBEE Certificate must be attached.**
- **Municipal rates or / Certificate relating to the payments of rates must be attached.**
- **This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the Preferential Procurement Policy framework Act No 5 of 2000.**

NB : No quotation will be considered from persons in the services of the state.

Failure to comply with these conditions may invalidate your offer.

Yours Faithfully



Me: T.P.M LEBENYA
Municipal Manager