



MAMPOI STREET, OLD PARLIAMENT BUILDING, PRIVATE BAG X810, WITSIESHOEK 9870, SOUTH AFRICA  
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## OFFICE OF THE MUNICIPAL MANAGER

### REQUEST FOR FORMAL WRITTEN QUOTATIONS

Date : 12 March 2024

Dear : Service provider

Kindly furnish Thabo Mofutsanyana District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

#### Supply and Delivery Of Laboratory Consumables (MICROBIOLOGY)

- **Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management Unit Office.**

The quotation must be placed submitted on letterhead of your business and can be delivered by hand not later than the **21 March 2024 at 12h00** at **Thabo Mofutsanyana District Municipality (Old Parliament building) in the TENDER BOX.**

#### **The following conditions will apply :**

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and should clearly indicate whether price is VAT inclusive or VAT exclusive.
- NB: Please indicate the period of delivery on your quotation which should be regarded as binding if you win this award.
- **Valid original tax clearance certificate must be attached.**

## POINTS ALLOCATION FOR 80/20 PRINCIPLE

A) PRICE

B) SPECIFIC GOALS (B-BBEE status level contribution and locality).

Maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20 (10 BBEE and 10 Locality)</b>
<b>TOTAL POINTS FOR PRICE AND SPECIFIC GOALS</b>	<b>100</b>

### B-BBEE

<b>B-BBEE Status level of contributor</b>	<b>Number of Points for Preference (80/20)</b>
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1
Non-compliant contributor	0

### Locality

<b>Locality of supplier</b>	<b>Number of points for Preference (80/20)</b>	<b>Evidence</b>
Within the boundaries of Thabo Mofutsanyana District Municipality	10	Municipal Account/lease agreement/Municipal clearance certificate
Outside TMDM but within the boundaries of Free State Province	5	
Outside FS province but within the boundaries of Republic of South Africa	2	
Failure to provide proof of the above and/ or outside boundaries of RSA	0	

- **Copy of Company registration certificate (CK) reflecting equity owned by the members must be attached.**
- **ID copy/s of members must be attached**
- **Valid original B -BBEE Certificate must be attached.**
- **Municipal rates or / Certificate relating to the payments of rates must be attached.**
- **This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the Preferential Procurement Policy framework Act No 5 of 2000.**

**NB : No quotation will be considered from persons in the services of the state.**

Failure to comply with these conditions may invalidate your offer.

Yours Faithfully

  
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**Me: T.P.M LEBENYA**  
**Municipal Manager**